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**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Sustainable Economy and Culture)**

**Date: 1 July 2014**

**Subject: Draft terms of reference – Scrutiny Board inquiry on Asset Management**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

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**Summary of main issues**

1. During discussions on the budget proposals for 2014/15, the Leader of Council made a request via the Resources and Council Services Scrutiny Board for a scrutiny inquiry on asset management. Asset management falls within this Board's portfolio, and the Board provisionally agreed in February 2014 to include this as an inquiry for its work programme in 2014/15.
2. Draft terms of reference for the inquiry are attached at Appendix 1 for the Board's approval. The inquiry itself is scheduled to start at the Board's next meeting.

**Views of the director and executive member**

3. The Scrutiny Board Procedure Rules also require that, where a Scrutiny Board undertakes an Inquiry, the Scrutiny Board shall consult with any relevant Director and Executive Member on the terms of reference. These views will need to be taken into account in finalising the terms of reference.
4. Comments received have been incorporated into the draft terms of reference.

**Recommendation**

5. The Board is requested to agree the terms of reference for the inquiry.

## **Background papers<sup>1</sup>**

None used

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.